

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/270/01/A/138

11th August, 2022

On behalf of The National Environment Management Council (NEMC) Public Service Recruitment Secretariat invites qualified Tanzanians to fill **12** vacant posts mentioned below.

1.0 THE NATIONAL ENVIROMENT MANAGEMENT COUNCIL (NEMC)

The National Environment Management Council (NEMC) is a national environmental regulatory and enforcement institution responsible for controlling, managing and protecting environment in Tanzania. The purpose for which the Council was established is stipulated in Section 17(1) of EMA Cap.191 of 2004 and inter alia includes: to undertake enforcement, compliance, review and monitoring of environmental impact assessment, facilitation of public participation in environmental decision making, exercise general supervision and coordinate overall matters relating to the environment. NEMC therefore invites applications from suitably qualified Tanzanians for the following position:

1.1. ENGINEER II (MINING) – (5 POSTS)

1.1.1 MAIN DUTIES AND RESPONSIBILITIES

- i. Undertakes routine and targeted compliance promotion programmes, inspections, monitoring and environmental audit to ensure implementation of EMP and mitigation measures, establish compliance status with environmental requirements and provide data to higher levels;

- ii. Assists in collection of samples and analyzing to determine compliance status, measures and assesses qualities of emissions, discharge and pollutants against permissible values and recommends appropriate measures according to environmental requirements;
- iii. Attend to environmental incidences and public complaints and takes appropriate action;
- iv. Assist in undertaking monitoring of hazardous waste, verification of quantities and qualities of hazardous waste prior to disposal or any other measures to ensure enforcement of environmental legislation;
- v. Assist in identifying Best Available Practices (BAP) and Best Available Technologies (BAT) to prevent environmental effects or minimize adverse effects on human health, life or the environment;
- vi. Assist in collection of data/information to implement activities of National Task Forces, Committees and projects coordinated by the Council i.e climate change projects, National Implementing Entity (NIE) and Green Climate Fund (GCF);
- vii. Assists in registering and administering all submitted ESIA/EA projects including reviewing of project briefs, scoping reports and Terms of Reference (ToR), Environmental Impact Assessment (EIA) and Audit reports;
- viii. Conducts site verification visits and Technical Advisory Committee review meetings for proposed, existing projects and coordinates district authorities, sector ministries and public participation in ESIA review process;
- ix. Assist in organizing the Environmental Experts (EE) Advisory and Disciplinary Committee meetings, registration, deregistration and regulation of performance of Environmental Experts, Firms of Experts, maintain databases and monitor of registered experts, approved projects and facilities;
- x. Prepares documents for recommendation to the Minister responsible for Environment for issuance of Provisional Environmental Permits, EIA and EA certificates, variations and transfers;
- xi. Provide inputs in the preparation of guidelines, manuals and procedures for conducting Environmental and Social Impact Assessment and Audits and disseminate to stakeholders;

- xii. Assist in preparation of plans and programmes for capacity building of Environmental Experts and Firms of Experts, sector Ministries and Local Government Authorities on Environmental and Social Impact Assessment on continuous basis;
- xiii. Performs any other duties as may be assigned superiors.

1.1.2 QUALIFICATION AND EXPERIENCE

Holders of Bachelor of Science Degree in Mining Engineering, or equivalent qualifications from a recognized Institution. Must be registered with Engineers Registration Board (ERB) as a Graduate/Professional Engineer.

1.1.3 REMUNERATION

Salary scale of PGSS 7

1.2. ENGINEER II (MINERAL PROCESSING) - (5 POSTS)

1.2.1 MAIN DUTIES AND RESPONSIBILITIES

- i. Undertakes routine and targeted compliance promotion programmes, inspections, monitoring and environmental audit to ensure implementation of EMP and mitigation measures, establish compliance status with environmental requirements and provide data to higher levels;
- ii. Assists in collection of samples and analyzing to determine compliance status, measures and assesses qualities of emissions, discharge and pollutants against permissible values and recommends appropriate measures according to environmental requirements;
- iii. Attend to environmental incidences and public complaints and takes appropriate action;
- iv. Assist in undertaking monitoring of hazardous waste, verification of quantities and qualities of hazardous waste prior to disposal or any other measures to ensure enforcement of environmental legislation;

- v. Assist in identifying Best Available Practices (BAP) and Best Available Technologies (BAT) to prevent environmental effects or minimize adverse effects on human health, life or the environment;
- vi. Assists in registering and administering all submitted ESIA/EA projects including reviewing of project briefs, scoping reports and Terms of Reference (ToR), Environmental Impact Assessment (EIA) and Audit reports;
- vii. Conducts site verification visits and Technical Advisory Committee review meetings for proposed, existing projects and coordinates district authorities, sector ministries and public participation in ESIA review process;
- viii. Prepares documents for recommendation to the Minister responsible for Environment for issuance of Provisional Environmental Permits, EIA and EA certificates, variations and transfers;
- ix. Provide inputs in the preparation of guidelines, manuals and procedures for conducting;
- x. Environmental and Social Impact Assessment and Audits and disseminate to Stakeholders;
- xi. Assist in preparation of plans and programmes for capacity building of Environmental Experts and Firms of Experts, sector Ministries and Local Government Authorities on Environmental and Social Impact Assessment on continuous basis;
- xii. Performs any other duties as may be assigned superiors.

1.2.2 QUALIFICATION AND EXPERIENCE

Holders of Bachelor of Science Degree in Mineral Processing Engineering or equivalent qualifications from a recognized Institution. Must be registered with Engineers Registration Board (ERB) as a Graduate/Professional Engineer.

1.2.3 REMUNERATION

Salary scale of PGSS 7

1.3. ENGINEER II (CIVIL) (2 POSTS)

1.3.1 MAIN DUTIES AND RESPONSIBILITIES

- i. Undertakes routine and targeted compliance promotion programmes, inspections, monitoring and environmental audit to ensure implementation of EMP and mitigation measures, establish compliance status with environmental requirements and provide data to higher levels;
- ii. Assists in collection of samples and analyzing to determine compliance status, measures and assesses qualities of emissions, discharge and pollutants against permissible values and recommends appropriate measures according to environmental requirements;
- iii. Attend to environmental incidences and public complaints and takes appropriate action;
- iv. Assist in undertaking monitoring of hazardous waste, verification of quantities and qualities of hazardous waste prior to disposal or any other measures to ensure enforcement of environmental legislation;
- v. Assist in identifying Best Available Practices (BAP) and Best Available Technologies (BAT) to prevent environmental effects or minimize adverse effects on human health, life or the environment;
- vi. Assists in registering and administering all submitted ESIA/EA projects including reviewing of project briefs, scoping reports and Terms of Reference (ToR), Environmental Impact Assessment (EIA) and Audit reports;
- vii. Conducts site verification visits and Technical Advisory Committee review meetings for proposed, existing projects and coordinates district authorities, sector ministries and public participation in ESIA review process;
- viii. Prepares documents for recommendation to the Minister responsible for Environment for issuance of Provisional Environmental Permits, EIA and EA certificates, variations and transfers;
- ix. Provide inputs in the preparation of guidelines, manuals and procedures for conducting Environmental and Social Impact Assessment and Audits and disseminate to stakeholders;

- x. Assist in preparation of plans and programmes for capacity building of Environmental Experts and Firms of Experts, sector Ministries and Local Government Authorities on Environmental and Social Impact Assessment on continuous basis;
- xi. Performs any other duties as may be assigned superiors.

1.3.2 QUALIFICATION AND EXPERIENCE

Holders of Bachelor of Science Degree in Civil Engineering or equivalent qualifications from a recognized Institution. Must be registered with Engineers Registration Board (ERB) as a Graduate Engineer.

1.3.3 REMUNERATION

Salary scale of PGSS 7

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania generally with an age not above **45** years of age except for those who are in Public Service and where specified;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. Applicants must attach their certified copies of the following certificates:-
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
 - Birth certificate;

- vi. Attaching copies of the following certificates is strictly not accepted:-
- Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- viii. An applicant employed in the Public Service should route his application letter through his respective employer;
- ix. An applicant who is retired from the Public Service for whatever reason should not apply;
- x. An applicant should indicate three reputable referees with their reliable contacts;
- xi. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xiii. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xiv. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, University of Dodoma, Utumishi/Asha Rose Migiro Buildings Dodoma.**
- xv. Deadline for application is **24th August, 2022;**
- xvi. Only shortlisted candidates will be informed on a date for interview and;
- xvii. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click '**Recruitment Portal**')

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**

