

## HATUA ZA KUFUATA WAKATI WA KUFANYA TATHMINI YA ATHARI KWA MAZINGIRA NA JAMII (TAM)

### 1. MFUMO WA USAJILI MTANDAONI

Baraza kwa sasa linasimamia miradi inayofanya Tathmini ya Athari kwa Mazingira na Jamii (TAM) kwa njia ya kielektroniki kupitia usajili wa mtandaoni (<http://eia.nemc.or.tz>) njia hii inamuwezesha mwekezaji kuanzisha mchakato wa TAM au Ukaguzi wa Mazingira (EA) kupitia mfumo wa usiamizi wa miradi (PMS)

- i) Malengo ya Usajili wa Mtandaoni
  - Kuongeza ufanisi katika mchakato wa TAM/Ukaguzi wa mazingira kwa kuokoa gharama na wakati kwa pande zote zinazohusika
  - Unamwezesha mwekezaji kufuatilia kwa urahisi maendeleo ya mradi
  - Unawezesha upatikanaji na utunzaji wa taarifa za TAM sehemu moja
- ii) Zifuatazo ni hatua zinazopaswa kufuatwa wakati wa usajili wa miradi kwa njia ya mitandao

#### **Hatua ya kwanza ni:**

Usajili (Registration): Mwekezaji hujaza fomu ya usajili kwa njia ya mtandao, kutuma muhtasari wa mradi (**kwa mradi ya kundi B2**), taarifa ya Mawanda na hadidu za rejea za mradi (**kwa miradi ya kundi A**), Muhtasari na hadidu za rejea za mradi (**kwa miradi inayofanya ukaguzi wa mazingira**) na kulipa ada ya usajili.

#### **Hatua ya pili ni:**

Tathmini ya Athari kwa mazingira: Mwekezaji kwa kushirikiana na Mtaalam mwelekezi wa Mazingira anakusanya taarifa za awali (baseline data) za mradi, anafanya tathmini ya madhara na namna bora ya kuzuia madhara na kuandaa taarifa ya TAM/taarifa ya ukaguzi wa Mazingira (EA) na kuituma kwenye mfumo wa kielektroniki. Mwekezaji pia atalipia gharama ya kupitia taarifa ya TAM/taarifa ya ukaguzi wa mazingira kupitia PMS.

#### **Hatua ya tatu ni:**

Mapitio ya taarifa za mradi (Review): Baraza litatembelea eneo la mradi husika kwa kushirikiana na wadau wa mradi na kupata maoni yao. Hii hufuatiwa na kikao cha kamati ya wataalam (Technical Advisory Committee meeting) kwa ajili ya kulishauri Baraza.

#### **Hatua ya nne ni:**

Mapendekezo ya kikao cha Kamati ya wataalam: Baraza linaweka pamoja maoni ya kikao cha wataalam na kuyatuma kwa mwekezaji ili aweze kuboresha taarifa ya TAM/taarifa ya ukaguzi wa Mazingira na kisha kutuma taarifa hiyo kwenye mfumo.

#### **Hatua ya tano ni:**

kuwasilisha mapendekezo ya mradi kwa Mh. Waziri wa Mazingira: Mwekezaji atatuma Muhtasari wa Mradi/taarifa ya TAM/Taarifa ya ukaguzi wa Mazingira

iliyoboreshwa kwa Baraza na kama Baraza litaridhishwa na taarifa hiyo, Baraza litatuma mapendekezo hayo ya mradi kwa Waziri wa Mazingira kwa ajili ya kuidhinisha na kutoa cheti kwa mradi.

**Hatua ya sita ni:**

Kuidhinishwa kwa Muhtasari wa mradi/taarifa ya TAM/Ukaguzi wa mazingira: Baada ya kusainiwa kwa cheti na Waziri, kitarejeshwa NEMC kwa ajili ya kukabidhiwa kwa mwekezaji. Waziri anaweza kuidhinisha au kutoidhinisha Muhtasari wa mradi/taarifa ya TAM/ukaguzi wa mazingira ndani ya siku 30 kulingana na Sehemu ya 92(1) ya EMA Cap. 191.

## ENGLISH VERSION

### STEPS TO FOLLOW WHEN CONDUCTING AN ENVIRONMENTAL IMPACT ASSESSMENT (EIA)

#### 1. ICT – ONLINE SYSTEM

The Council now manages environmental assessments electronically through Online Registrations (<https://eia.nemc.or.tz>) that enables the developer to initiate the Environmental Impact Assessment (EIA) or Environmental Audit (EA) process through project management system (PMS)

- i) Objectives of the online registration
  - Increase efficiency in the EIA/EA process by saving cost and time to all involved parties
  - Enable the developer/proponent to easily monitor the project progress
  - Centralize and Archive EIA/EA data/information
- ii) Steps to be followed during registration of projects online: -

**Step 1:**

Registration: the developer fills the online registration form, uploads the Project Brief (**for type B2 projects**), or fills the online registration form, uploads the prepared scoping report and Terms of Reference (ToR) for conducting Environmental Impact Assessment (**for type A projects**) or fills the online registration form, uploads the Project Brief and Terms of Reference 9 (**for EA projects**), and pays the registration fee.

**Step 2:**

Environmental study: The developer in collaboration with the environmental Expert collects baseline data, conducts impact assessment and mitigation measures or enhancement and prepares environmental Impact Statement (EIS)/EA report and uploads EIS/EA report (Through PMS) and pays charges for review.

**Step 3:**

Review: NEMC arranges for site verification and review by a Cross- sectoral Technical Advisory Committee (TAC) meeting.

**Step 4:**

Recommendations of the Technical Advisory Committee (TAC): The Council compiles comments from the TAC meeting and sends them to the developer. The developer will make improvements of the EIS/EA report by incorporating all comments and recommendations raised by the TAC and uploads the response and improved report through the PMS.

**Step 5:**

Submission to the Minister: the developer will upload the improved version of the Project Brief/EIS/EA report and if satisfactory, NEMC will forward recommendations to the Minister of Environment for approval and issuance of environmental Impact assessment (EIA) certificate.

**Step 5:**

Approval of the Project Brief/EIS/EA report: Upon signing of the EIA/EA Certificate by the Minister, it will be brought back to NEMC for collection by the developer. The Minister may approve or disapprove the Project Brief/EIS/EA report within 30 days as per Section 92(1) of EMA Cap. 191.

**Step 7:**

Issuance of Certificate: The signed EIA/EA Certificate will be handed over to the developer together with the General and Specific conditions that must be adhered to by the developer.

2. Online Registration of the Environmental Experts Firm an Individual  
This system will allow experts to log in to the system and view/work on projects they are contracted to do using their own log in credentials instead of that of the developers. Permission will not include delete/update of information but rather the system will allow experts to: -
  - i. View projects contracted to them
  - ii. Upload documents upon approval by the developer/proponent
    - a. Objectives of the Online Environmental Expert Registration
      - Improved efficiency
      - Correct information from the environmental experts
      - Improved record keeping
      - Separation of roles between consultant and developer
      - Enhance fee collection

**2.1 Steps to follow for Registration of Environmental Experts Firm/Individual**

**Step 1:**

Opening account; Visit NEMC website and open EIA online system or go to <https://eia.nemc.or.tz/>

Click on experts' tab

- If Existing Expert sign in

- If first time user signup. For Firms, the account created has to belong to the firm not an individual. After signing up a message will be sent to your email account by clicking the link sent to your email account for activation

**Step 2:**

Activate your account by clicking the link sent to your email.

**Step 3:** Fill in personal details

**Step 4:** After registration, log into your account

**Step 5:** Choose action: Registration of individual and Firm of Experts

**Step 6:** Start an application filling details and upload documents as per Experts Regulations of 2021

NB: For Firms, you have to invite at least two lead experts with valid practicing certificates who will receive notification requesting partnership

Step 7: Upon completion and payment of relevant fee, the application can be submitted for review

i. Expectations

- Reduce complaints from the developer/proponent to the environmental expert
- Reduce workload to NEMC staff
- Improved accountability
- Provide correct and updated expert's information

**2.2 Steps to follow for Online application for practicing certificate for Firms of Experts/Individual**

**Step 1:** Log into your account

**Step 2:** Choose action; Categorization of individual or Firm of Experts

**Step 3:** Start an application, fill in details and upload documents as per Experts Regulations of 2021

For Firms that were registered manually, you have to update your profile 'firm' to add partners by choosing at least two lead experts with valid practicing certificates before applying for practicing certificate:

- Navigate to the "Registrations" section.
- Locate your registration and click on the "View" button to open it.
- Within the registration details, find the tab labelled "Firm" and click on it.
- Look for the "Add Expert" button and click on it.
- A new window will appear where you can input the details of the member you wish to add.

- Fill in the required information for the member and click on the "Save" or "Add" button to finalize the process.

NB: Ensure that you indicate at least two experts as "Lead Experts" for your Firm

**Step 4:** Upon completion and payment of relevant fee, the application can be submitted for review

### **3. Things to note**

- i. Pending the issuance of EIA Certificate, the validity of any document submitted to the council shall be two years and after expiration of the time, the Council may deregister the application (Environmental Management Act Cap. 191, regulation 14A 2018)
- ii. Environmental experts' online registration and application for practicing certificate will be done according to the Environmental Management (Registration and Practice of Environmental Experts) Regulations, and its amendment of 2022
- iii. In case you need technical assistance or more elaborate information write to [eiasupport@nemc.or.tz](mailto:eiasupport@nemc.or.tz)